



BROADMEADOWS BASKETBALL ASSOCIATION Inc. (A462)

Email: admin@broncosbasketball.com.au
Web: www.broncosbasketball.com.au

PO Box 1407, Tullamarine 3043
Ph: 9309 5655 / 5977
Fax: 9309 7169

TO ALL MEMBERS AS ADDRESSED

NOTICE OF 2021 ANNUAL GENERAL MEETING

Dear Member,

In accordance with Rule 33 of the Rules of the Broadmeadows Basketball Association Inc. (hereafter called the Rules) notice is hereby given that the Annual General Meeting (AGM) of the Association will take place as follows:

DATE: Sunday 30 May 2021

TIME: 10.00 am

VENUE: Function Room, Broadmeadows Basketball Stadium, 1 Tanderrum

Way, Broadmeadows

Pursuant to Rule 30 only the items of business listed in the Agenda listed at the end of this notification shall be transacted at the Meeting.

Please note the following timeline for submission of materials to me at secretary@broncosbasketball.com.au in connection with the AGM:

1. In accordance with Rule 51, written nominations of candidates for election as Officers or Ordinary Members of the Association must be lodged with the Secretary no later than seven (7) days prior to the Meeting, i.e. no later than 5 pm on 22 May 2021. In accordance with Rule 55, those positions available at this AGM for nomination of candidates are: Vice President, Secretary and two ordinary Committee Members. Persons nominating may wish to provide a statement of biographical information they may wish to circulate in support of their nomination. Please note that, in accordance with Rule 49 of the Association's Rules, only Category A (natural members) and Category D (Life members) can nominate for Board positions.
2. In accordance with Rule 34, proxy votes on the prescribed form must be lodged with the Secretary no later than 24 hours prior to the Meeting.
3. Category B members (one nominee per Domestic Club) and Category C members (one parent/guardian of financial registered Bronco players in the Under 12 to Under 18 age groups) are entitled to attend the AGM and vote on all matters requiring decision provided they have completed the registration formalities outlined in Clause 14A of the Rules.





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4. In the event that the meeting may need to be held via a Zoom link (because of the implementation of lock down arrangements) please email secretary@broncosbasketball.com.au to register your attendance for the meeting, preferably no later than 5 pm on Sunday 23 May. Those who register will receive the Zoom link (if this becomes a requirement due to health directions).

5. I look forward to your attendance at the AGM, which is a key event in the annual life of the Association. Please direct any questions you may have to via email secretary@broncosbasketball.com.au along with your telephone contact details and I will call you about the questions you have, if an email response will not suffice.

Yours sincerely

Glen Milner Acting Secretary

11 May 2021

BBA AGM AGENDA – 10.00 am on Sunday 30 May 2021, Function Room, Broadmeadows Basketball Stadium, 1 Tanderrum Way, Broadmeadows

1. Welcome and Apologies
2. Confirmation of the minutes of the Annual General Meeting of 19 October 2020 (Attachment A)
3. Reports
 - President
 - Treasurer
 - Operations Manager
4. Election of Office Bearers and Ordinary Members: - Vice President
 - Secretary
 - Two Ordinary Members
5. Appointment of Auditor
6. Determination of joining fee and annual membership fee for Category A members.
7. Meeting closed.



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ATTACHMENT A

BROADMEADOWS BASKETBALL ASSOCIATION INC

DRAFT MINUTES OF 2020 ANNUAL GENERAL MEETING HELD VIA ZOOM

EVENT DATE: ATTENDEES:

APOLOGIES:

AGENDA ITEM: 1 TOPIC: Welcome

Peter Jackson formally welcomed everyone to the AGM, including Life Members, and made special mention of Kristie Hollow of Balanced Books plus Warren Taylor and Wayne Bird, approved by the CoM to fill casual vacancies caused by Trevor & Shane's resignations from the CoM.

Kellie confirmed that we met the quorum requirement to commence the meeting (based on 30% of registered Category A and Category D members being present, namely only 6 needed but in fact we have 13 present: 7 of 9 Category A financial members (Barnett, Davidson, Crotty, Lewis, Andrews, Taylor, Bird); 4 of 12 Category D members (Jackson, Milner, Paterson, Sutton); 1 Category B member (Davenport); 1 Category C member (Gagliardi)

AGENDA ITEM: 2 TOPIC: Confirmation of the minutes of the AGM of Sunday 26th May 2019

Peter formally opened the AGM and noted the apologies submitted for the meeting (Oldenhuis, Dean, Wills). Peter noted our ability to conduct the AGM via this zoom style format, following Consumer Affairs approval for deferment past the 31st May 2020. Peter's opening remarks outlined how all documentation will be presented online, allowing sufficient time for members to digest the contents of the reports before opening up for questions, comments & voting by a hands up notification, with Kellie acting as an additional scrutineer. Minutes from the AGM meeting held on 26th May 2019 were tabled.

Moved: Kellie Seconded: Sarah CARRIED

Monday 19th October 2020 START: 6.30pm FINISH: 7.30pm

Peter Jackson (President - Chair), Glen Milner (Vice President), Sarah Davidson (Treasurer), Kellie Lewis (Secretary), Julia Barnett, Mark Crotty, Warren Taylor, Wayne Bird, Kristie Hollow, Trevor Andrews, Beryl Paterson,

Fiona Gagliardi,

Danielle Davenport, Terri Sutton, Todd Anderson (meeting administrator)





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Paul Dean, John Oldenhuis, Patti Wills

AGENDA ITEM: 3 TOPIC: Reports

PRESIDENT'S REPORT:

Peter presented the Presidents report noting the following key highlights:

- We won BV's MOST INCLUSIVE ASSOCIATION award.
- We won Big V's CHAIRMAN'S AWARD for professionalism both on and off the court.
- We made a significant statement with the success of our Senior Champ Program.
- Then a successful Junior Representative effort.
- We were selected as one of the HIGH PERFORMANCE CENTRES in Victoria.

Peter noted that our programs, as with every other Association, have been severely impacted by the COVID-19 pandemic which curtailed most of our activities. During this pandemic with its stop start lockdowns we have suffered from a major loss of income. The Committee of Management has worked diligently to ensure that the Associations finances, reserves and resources are managed responsibly, legally, effectively and efficiently. This has resulted in being able to keep the office functioning and using innovative approaches we have been able to manage stakeholder relationships effectively, bring informative presentations to life for our basketball community and maintain open communications, albeit in a virtual environment. Peter thanked the office staff for the successful accomplishment of these immense challenges and extended a sincere thank you to the Committee of Management for their work and support during the year. He farewelled Trevor and Shane and thanked them for their valuable contributions and welcomed Warren Taylor and Wayne Bird.

As part of the Presidents Report, the Kellie confirmed our adherence to the Constitution, Work cover and reporting requirements to Consumer Affairs

Moved: Peter Seconded: Glen CARRIED

TREASURER'S REPORT:

Peter invited Sarah to tender the Treasurer's report & audited financial statements. Sarah noted that the committee of management continues to make significant progress improving the financial viability of the Association. Some of the key achievements in 2019 included:

- Continued work on refining our annual budgeting process to better enable the BBA Committee to make informed decisions on future investment and ensure that we stay within our budget parameters.
- Continued reporting of physical data and metrics to better understand the drivers of financial performance and to also improve cash controls.
- Proactive cash management and investment strategies.
- Funding various capital and investment expenditure items including
 - o Rebuilding the kitchen in the function room
 - o Updating our security camera network
 - o Signing up to the Glory league for Senior Domestic competition
 - o Facilitating the competitiveness of our senior representative teams with a view to reducing





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participation costs

Sarah advised that monthly reporting of actual versus budget and variance analysis is conducted and tabled at each Committee of Management meeting throughout the year. With the onset of COVID-19 this year we have focused our attention on what our discretionary and mandatory expenses are, building a liquidity tracker to understand our financial situation in real time and to be able to forecast for different scenarios that may arise.

She thanked Kristie Hollow of Balanced Books for her continuing oversight of our accounting system and guidance especially during this difficult time. The contributions of our Finance, Risk and Audit Sub Committee members, including Peter Jackson and Trevor Andrew, have also been appreciated.

Moved: Sarah Seconded: Trevor CARRIED

OPERATIONS REPORT:

Todd noted that it was a very productive and successful 2019 for BBA both on and off the court. This year saw us continue to build on the momentum from a transitional 2018 and take great strides in several key areas. Some achievements of note include Broadmeadows being selected as a Basketball Victoria High Performance Hub, Hume City receiving the 2019 BigV Chairman's Award for 'On and Off Court Professionalism' and the Senior men reaching the State Championship Grand Final. Todd summarised his key points of note:

Competitions

- Continued growth in junior domestic team numbers.
- Increase in girls participation ages 13-18.
- Senior domestic competitions at near-capacity on weeknights. The new Sunday competition has started small and we hope with the addition of 'Glory League' will continue to grow.
- Regular Junior Domestic Sub-Committee (JDSC) meetings being run to improve operations and generate ideas.

Programs

- Aussie Hoops growing. Now 3 weekly sessions.
 - Toddler Hoops continuing for ages 2.5-5.
 - Weekly multicultural partner program with CMY continuing.
 - Girls only Skills Sessions
 - Junior All Abilities program in partnership with Hume Valley Specialist School
 - Hosting of Nepalese Basketball Tournament and Girls Only Tournament with IMAAP
- ### Elite Teams
- Appointment of Dee Butler and Matt Foster instilled a new culture and set a high standard in the Senior Broncos Program with both teams making finals in the State Championship Divisions. The Youth teams also took large strides in their development, producing Championship quality players for the future.
 - Our Junior Broncos program was again successful, with 2 Victorian Championship teams. The numbers in the girls teams grew again, particularly at the Under U16-U21 age group. We had 5 teams win grand





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finals and the season culminated on Junior Presentation Night with 700 guests at a new La Mirage venue.

Venue

- Announcement of Broadmeadows as a Basketball Victoria High Performance Hub through to 2024.
- Installation of solar panels on stadium roof. This should assist long term with our utility costs.
- Grant received for refurbishment of kitchenette in Function Room.

Todd concluded by extending thanks to the office team for another great year and for continually going above and beyond their duty statement. He also thanked the CoM for their continued support.

AGENDA ITEM: 4 TOPIC: Election of Office Bearers and Ordinary Members

On the basis of sole nominations received for these positions, the following elections were confirmed:

- President: Peter Jackson
- Treasurer: Sarah Davidson
- Ordinary Member 1: Julia Barnett • Ordinary Member 2: Mark Crotty

Peter thanked the Committee for their work and looked forward to another productive year ahead.

AGENDA ITEM: 5 TOPIC: Appointment of Auditor

Sarah recommended that Frank Bossio Accountants remain as the Association's auditors for the next 12 months.

Moved: Sarah Seconded: Kellie CARRIED

AGENDA ITEM: 6 TOPIC: Determination of joining fee & annual membership fee

Sarah recommended that the joining fee and annual membership fee for Category A members remain at \$11

(inclusive of GST) for the immediate future. Moved: Sarah Seconded: Warren CARRIED

AGENDA ITEM: 7 TOPIC: Close of Meeting

Before closing the meeting, Peter asked if there were any issues that the members wished to raise for the Committee's consideration, noting that no formal decisions could be taken in this forum.

Wayne:

Noting the situation we are now in regarding the lockdown and COVID-19, Wayne suggested we contact our local members of council to apply some pressure with regards to reopening indoor venues as other sports are resuming and there is a great fear we could lose participants in the junior ranks to other sports. Possibly talk to neighbouring associations for support. Wayne is more than happy to assist in doing this task. Peter agreed and is seeking clarification with regards to contact sport/indoor sport. Peter to take on board and investigate further.

Glen:





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Despite our best effort it is clear the government is not keen on making any changes at this stage to what they've deemed as being 'High Risk' and indoor contact sport is considered one of these. Glen suggested we undertake a Zoom meeting with Junior Domestic to discuss engagement and retention strategies.

Danielle:

Danielle expressed high concerns with the state of junior domestic basketball and the impact covid has had on clubs. She also believes netball and cricket are a threat in taking away some of our participants. There are challenges ahead for all of the clubs with regards to retention of players. She also noted that there is currently no access to indoor training venues. She has concerns for the wellbeing of the children and re-engagement.

With no-one else having anything further to add to the discussions, Peter thanked everyone for attending and formally closed the AGM.

Meeting closed 7:30 PM